

Gate Review Form

Socio-economic Funding

This gate review form is for editing purposes only and will need to be formally submitted electronically via www.magnoxsocioeconomic.com



Magnox socio-economic scheme

Project Gate Review Report

You are required to submit a project gate review report to evidence: how funding has been spent, performance against the SMART targets set and the benefits associated with the project. Please note that failure to submit this report in a timely manner will result in funding payments being delayed.

[Application ID]

[Organisation Name]

[Project Title]

[Gate Review Date]

Gate Review Report required by [evidence date]

[SMART targets set]

[Nearest Magnox Site]

[Magnox Representative]

Magnox socio-economic scheme gate review report			
Prepared by:		Position held:	
Email:		Telephone:	
Reporting period:		Project delivery year:	
Financial statement			
Capital			
Budget	Actual	Remaining	Forecast
Revenue			
Budget	Actual	Remaining	Forecast
1. Do you have any financial concerns that might impact on the project?			

Highlights/progress report	
RAG Status* (please circle)	RED/AMBER/GREEN
2. Project highlights this period	
3. Tasks, milestones, outcomes and SMART targets delivered this period (Include any unexpected impacts)	
	Completion date
RED	'Major concern – escalate to the next level' Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements.
AMBER	'Minor concern – being actively managed' Slippage less than 10% of remaining time or budget, or quality requirements.
GREEN	'Normal attention level' No additional attention needed.

4. Major risks and issues this period (Include an assessment of the impact and any actions taken)
5. Publicity activities delivered in this period (Include links to digital media coverage)
6. How has this project mitigated against the impact of decommissioning Magnox communities?

7. Tasks, milestones, outcomes scheduled for next period	
	Completion date
8. Proposed SMART targets for the next period	

9. Upload a zip file containing supportive evidence to validate this period of project delivery	
10. Do you have any other comments?	